ARGYLL AND BUTE COUNCIL

HARBOUR BOARD

ROADS AND INFRASTRUCTURE SERVICES

4 MARCH 2021

PORT MARINE SAFETY CODE

1.0 EXECUTIVE SUMMARY

- 1.1 This report provides an update on progress being made towards compliance with the Port Marine Safety Code (PMSC). The Designated Person's report (February 2021) is attached in Appendix A of this report. The latest version of the Marine Safety Plan is attached in Appendix B.
- 1.2 The new contract to provide Designated Person (DP) services to the Council was awarded to ABPmer in November of last year; their first report is attached. In order to successfully implement the requirements of the PMSC, ten key measures have been identified by ABPmer as being relevant for all Harbour Authorities. Details of these measures are outlined in the DP's attached report.
- 1.3 Two of the ten key measures are either not being met, or are only being partially met. From the two key measures not being fully met, notable issues raised in the Designated Person's report and their current status are detailed in Section 5 of this report.
- 1.4 The latest version of the Marine Safety Plan (MSP) is attached in Appendix B of this report. The activities listed in the Plan show how the standards in the Code are being measured. All activities relate directly to the key measures identified by the DP. Each measure has a clear objective and target identified which will be used as a measure of compliance.

1.5 Members are asked to:-

- Consider this report, including its appendices the Designated Person's Report and the latest version of the Marine Safety Plan.
- Approve the revised version of the Marine Safety Plan.

ARGYLL AND BUTE COUNCIL

HARBOUR BOARD

ROADS AND INFRASTRUCTURE SERVICES

4 MARCH 2021

PORT MARINE SAFETY CODE

2.0 INTRODUCTION

- 2.1 This report provides an update on progress being made towards full compliance with the Port Marine Safety Code (PMSC).
- 2.2 The Designated Person's report (January 2021) is attached in Appendix A of this report. The latest version of the Marine Safety Plan is attached in Appendix B.

3.0 RECOMMENDATIONS

- 3.1 Members are asked to:-
 - Consider this report, including its appendices the Designated Person's Report and the latest version of the Marine Safety Plan.
 - Approve the revised version of the Marine Safety Plan.

4.0 BACKGROUND

- 4.1 In order to comply with the Port Marine Safety Code (PMSC), the Council must develop and operate an effective marine 'Safety Management System' (SMS). Each harbour authority must appoint a DP to provide independent assurance directly to the "Duty Holder" that the Marine SMS is working effectively; their main responsibility is to determine, through assessment and audit, the effectiveness of the Marine SMS in overall compliance with the Code.
- 4.2 The new contract to provide Designated Person services to the Council was awarded to ABPmer in November of last year; their first report is attached. In order to successfully implement the requirements of the PMSC, ten key measures have been identified by ABPmer as being relevant for all Harbour Authorities. Details of these measure are outlined in the DP's attached report. Findings are summarised below:
 - Duty Holder
 - o The DP reports that this measure is being met.
 - Designated Person
 - The DP reports that this measure is being met.
 - Legislation
 - The DP reports that this measure is being met.
 - Duties and Powers
 - The DP reports that this measure is not being met.*

- Risk Assessment
 - o The DP reports that this measure is being met.
- Marine Safety Management System
 - o The DP reports that this measure is being met.
- Review and Audit
 - The DP reports that this measure is only being partially met.*
- Competence
 - The DP reports that this measure is being met.
- The Marine Safety Plan
 - The DP reports that this measure will be met once the revised Marine Safety Plan is approved.
- Aids to Navigation
 - The DP reports that this measure is being met and exceeded.

*For those measures which have not been met (or only partially met), see section 5 in this report.

4.3 The Council's 'Safety Management System' document, which is continually being updated, can be found here:-

https://www.argyll-bute.gov.uk/marine-safety-management-system

4.4 The Marine Safety Management System must incorporate a regular and systematic review of its performance. To demonstrate the Council's commitment to marine safety, a Marine Safety Plan was first produced and approved by the Harbour Board in 2017. The Plan has recently been updated and is attached to this report in Appendix B for approval. See also section 6 below for further detail.

5.0 PORT MARINE SAFETY CODE AUDIT FINDINGS

- 5.1 Two of the ten key measures are either not being met, or are only being partially met. Of the two key measures which are not being fully met, notable issues raised in the Designated Person's report and their current status are as follows:-
 - Duties and Powers
 - o The DP reports that this measure is not being met.
 - This measure is summarised by the DP as 'Comply with the duties and powers under existing legislation, as appropriate.'
 - The DP has stated that compliance at port level can only be tested thoroughly through a systematic audit. This will be looked at by the DP in their compliance audit, the first of which is scheduled for September 2021.
 - Action Liaise and arrange audits on all major ports with Designated Person.
 - Review and Audit
 - The DP reports that this measure is only being partially met.

- This measure is summarised by the DP as 'Monitor, review and audit the risk assessment and marine safety management system on a regular basis – the independent designated person has a key role in providing assurance for the Duty Holder.'
- The DP has stated that the Authority's most recent external PMSC audits confirm that this requirement is being met. However, they also state that the last internal audit was carried out by ABC in July 2017. Since this was the only internal audit focused on PMSC compliance conducted by the Authority in the previous five years, they conclude that the 'Review and Audit' measure is only being partially addressed.
- Action Further internal audits to be arranged.

6.0 PORT MARINE SAFETY PLAN TARGETS

- 6.1 The latest version of the Marine Safety Plan (MSP) is attached in Appendix B of this report.
- 6.2 The activities listed in the Plan show how the standards in the Code are being measured. All activities relate directly to the key measures identified by the DP. Each measure has a clear objective and target identified which will be used as a measure of compliance.
- 6.3 Objectives have been split into two sets, the first addresses 'Standing Objectives' the second set addresses 'Period Objectives'.

7.0 CONCLUSION

7.1 Work towards full compliance with the Port Marine Safety Code continues. Future reports will provide Members with progress updates in relation to the ten key measures.

8.0 IMPLICATIONS

| 8.1 | Policy | None directly arising from this report |
|-------|--|--|
| 8.2 | Financial | The appointment of ABPmer as the new Designated Person has been met through operational budgets. |
| 8.3 | Legal | Any failure to implement the PMSC could have legal consequences in the event that there should be a marine incident. |
| 8.4 | HR | None |
| 8.5 | Fairer Scotland Duty | |
| 8.5.1 | Equalities – protected characteristics | None directly arising from this report |

| 8.5.2 | Socio-economic Duty | None directly arising from this report |
|-------|---------------------|---|
| 8.5.3 | Islands | See risk below |
| 8.6 | Risk | The Council is undertaking to carry out actions to minimise risk to Council as a result of the operation of our Ports and Harbours |
| 8.7 | Customer Services | Having a completed Safety Management System in place will assist port customers with the use of our Ports and Harbours and Council staff with their safe operation. |

APPENDIX A - Designated Person Audit Report **APPENDIX B** - Revised Marine Safety Plan

Executive Director with responsibility for Roads and Infrastructure:

Kirsty Flanagan

Policy Lead: Cllr Rory Colville

February 2021

For further information contact:

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APPENDIX A

DESIGNATED PERSON REPORT February 2021

Argyll and Bute Council

Designated Person (PMSC)

Half Yearly Report

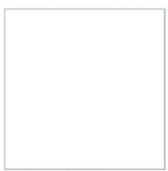
February 2021





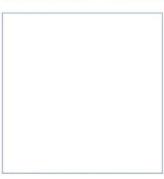












Innovative Thinking - Sustainable Solutions



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Designated Person (PMSC)

Half Yearly Report

February 2021



 $\textbf{Source:} \ https://www.argyll-bute.gov.uk/mid-argyll-kintyre-and-islay/campbeltown-harbour$

Document Information

| Document Histo | ry and Authorisation | | | |
|------------------|----------------------|-------------------------------------|--|--|
| Title | Designated Per | son (PMSC) | | |
| | Half Yearly Rep | ort | | |
| Commissioned by | Argyll and Bute | Council | | |
| Issue date | February 2021 | February 2021 | | |
| Document ref | R.3576 | | | |
| Project no | R/4952/01 | | | |
| Date | Version | Revision Details | | |
| 27 January 2021 | 1.0 | Issued for client review - unsigned | | |
| 01 February 2021 | 2.0 | Issued for client use | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

| Prepared | Approved | Authorised |
|--------------|-------------------|---------------------|
| (Author) | (Quality Manager) | (Designated Person) |
| H. Aitchison | A. Fitzpatrick | M. Smedley |
| | | |
| | | |
| | | |

Suggested Citation

ABPmer, (2021). Designated Person (PMSC), Half Yearly Report, ABPmer Report No. R.3576. A report produced by ABPmer for Argyll and Bute Council, February 2021.

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ii

1 Introduction

This report is provided by ABPmer to Argyll and Bute Council and is written to inform the Harbour Board and Duty Holder of their current status in respect of compliance with the Port Marine Safety Code published by the Department for Transports (DfT) and regulated through the Maritime and Coastguard Agency (MCA). The Port Marine Safety Code is referred to within this report as 'the Code' and the accompanying Guide to Good Practice is abbreviated to 'the GtGP' (DfT, 2018). This document is presented as a half yearly report, dated 01 February 2021. ABPmer commenced Designated Person services for Argyll and Bute Council on the 01 November 2020.

1.1 Designated Person service activities

The following activities have been carried out by ABPmer as Designated Person since the commencement of service to the issue date of this report:

- Meeting attendance:
 - Start-up meeting held by Microsoft Teams, this meeting was attended by key members of the Council's Marine Management Team and the ABPmer Designated Person services delivery team (Monty Smedley and Harry Aitchison); and
 - The Designated Person joined a group Harbour Masters' meeting held by Microsoft Teams on the 04 November 2020.
- Document review: O Review of the 'Marine Safety Plan', draft edition for the years 2021 to 2023.

Port Marine Safety Code

The Code sets out a national standard for every aspect of port marine safety (DfT, 2016). The aim of the Code is to enhance safety for everyone who uses or works in the UK port marine environment. In order to successful implement the requirements of the Code, ten key measures are identified as relevant for all Harbour Authorities to consider. These are summarised below:

| No | Ten Key Measure | Ten Key Measures Required for Successful Implementation of the Code | | |
|----|----------------------|---|--|--|
| 1 | Duty Holder | Formally identify and designate the Duty Holder, whose members are individually and collectively accountable for compliance with the Code and their performance in ensuring safe marine operations in the harbour and its approaches. | | |
| 2 | Designated Person | A 'Designated Person' must be appointed to provide independent assurance about the operation of the marine safety management system. The Designated Person must have direct access to the Duty Holder. | | |

| 3 | Legislation | The Duty Holder must review, and be aware of, their existing powers based on local and national legislation; seeking additional powers if required in order to promote safe navigation. | |
|----|--|---|--|
| 4 | Duties and Powers | Comply with the duties and powers under existing legislation, as appropriate. | |
| 5 | Risk Assessment | Ensure all marine risks are formally assessed and are eliminated, or as low as reasonably practicable in accordance with good practice. | |
| No | Ten Key Measure | es Required for Successful Implementation of the Code | |
| 6 | Marine Safety Management System | Operate an effective marine safety management system, which has been developed after consultation, is based on formal risk assessment, and refers to an appropriate approach to incident investigation. | |
| 7 | Review and Audit | Monitor, review and audit the risk assessment and marine safety management system on a regular basis – the independent designated person has a key role in providing assurance for the Duty Holder. | |
| 8 | Competence | Use competent people (i.e. trained, qualified and experienced) in positions of responsibility for managing marine and navigation safety. | |
| | | Publish a safety plan, showing how the standard in the Code will be met, and a report assessing the performance against the plan at least every three-years. | |
| 10 | Aids to Comply with directions from the General Lighthouse Authorities supply information and returns as required. | | |

To provide Argyll and Bute Council with a high-level view of compliance, the following sections provide a summary statement for each of the ten key measures, with supporting commentary explaining how Argyll and Bute Council deliver each measure, with a concluding statement as to whether there is evidence that the measure is being met.

2.1 Duty Holder

Argyll and Bute Council, as Harbour Authority has assigned the post and accountability of Duty Holder to the Council's Executive Director of Development and Infrastructure Services. The Harbour Board retains responsibility for providing policy direction to the officers of the Authority. An organisational structure is included within the Authority's MSMS which is available on the website. The Duty Holder is accountable for compliance with the Code, the role as applied by the Authority it documented in the Authority's MSMS. This measure is being met.

2.2 Designated Person

Argyll and Bute Council has appointed Monty Smedley, Principal Maritime Consultant at ABPmer as its Designated Person. The role of the Designated Person as applied by the Authority it documented in the Authority's MSMS. The Designated Person has direct access to the Harbour Board and Duty Holder. This measure is being met.

2.3 Legislation

Previous Designated Person reports have highlighted a need to review and update the local Acts and Orders, and review Byelaws in use in Argyll and Bute Council ports and harbours. This advice has been actioned by the Marine Management Team. Argyll and Bute Council's legal section has produced a draft Consolidation Order and received comments back from the Council's solicitors. The Marine Management Team is reviewing the provisions of the Consolidation Order as part of a strategic review into Harbour Authority powers required at each marine facility. This measure is being met.

2.4 Duties and powers

ABPmer commenced the Designated Person Service contract on 01 November 2020, the first scheduled external PMSC audit is September 2021. Based on the external PMSC audit conducted by Marine and Risk Consultants Ltd (Marico Marine) in October 2018, there were a number of areas in which the Code was not being fully applied. Compliance at port level can only be tested thoroughly through a systematic audit process. This will be looked at in the next compliance audit (see Section 3 of this report). Based on previous auditing findings, it is concluded that this measure is not being met.

2.5 Risk assessment

Argyll and Bute Council use the MarNIS 'Port Assessment Toolkit' software system to manage marine risk assessments and record marine incidents. The system contains a set of risk assessments for each principal pier, port and harbour. This provides confirmation that a process is in place, which meets the requirements laid out in the Code's Guide to Good Practice on port marine operations (DfT, 2018). The system is based on the International Maritime Organization (IMO) safety assessment approach and is fully auditable. This measure is being met.

2.6 Marine safety management system

The Authority has published a Marine Safety Management System Manual, the latest edition is dated May 2020. It is evident from the document's version control that regular reviews have been conducted, confirming a revision cycle. This measure is being met.

2.7 Review and audit

The Code's Guide to Good Practice (DfT, 2018) identifies that internal audits should be conducted annually and external audits every three years. The Authority's most recent external PMSC audits confirm that the requirement for external audit is being met. External audits were carried out between 02 and 04 October 2018 by marine consultancy, Marine and Risk Consultants Ltd (Marico Marine).

The most recent external PMSC audits for the Authority are namely:

| 02 October 2018 | Campbeltown | Published 05 November 2018 (MM, |
|-----------------|-------------|---------------------------------|
| | | 2018a) |
| 03 October 2018 | Oban | Published 05 November 2018 (MM, |

| 20 | 1 | 8 | h١ | ١ |
|----|---|---|----|---|
| | | | | |

| | 03 October 2018 | Port Beag | Published 05 November 2018 (MM, 2018c) |
|---|-----------------|-----------------|--|
| • | 04 October 2018 | Cuan Ferry Slip | Published 05 November 2018 (MM, 2018c) |
| | 04 October 2018 | Easdale Ferry | Published 05 November 2018 (MM, 2018c) |

The 2018 audits concluded that none of the piers, ports or harbours visited by the external auditors were compliant with the requirements of the Code. External audit has previously been carried out at Dunoon in 2016 and Rothesay in 2015. The external audit at Rothesay in 2015 concluded that the port was compliant with the requirements of the Code. An internal audit was last conducted in July 2017 by Argyll and Bute Council auditors (Argyll and Bute Council, 2017). This is the only internal audit focused on PMSC compliance conducted by the Authority in the previous five years. Based on this information identifying limited internal auditing, it is concluded that the 'Review and Audit' measure is partially addressed.

2.8 Competence

Argyll and Bute Council policy is that officers and staff are to be suitably trained to be competent and qualified up to a minimum national standard to fulfil their roles within the organisation and can demonstrate competence in critical areas of harbour safety. The Marine Management Team has established a training matrix identifying qualification and training requirements. A centralised training record is maintained. Continued development of the training matrix is identified as an objective in the 2021-2023 'Marine Safety Plan'. This measure is being met.

2.9 Safety plan for marine operations

The Argyll Bute Council website hosts a 'Marine Safety Plan 2017-2020'. A new plan has been drafted and has been reviewed as part of the Designated Person Services activities in January 2021. The plan sets out objectives for the Harbour Authority to meet in the planperiod. There is a requirement to publish the plan to meet the expectation set by the Code. Upon publication, this requirement will be met.

2.10 Aids to navigation

Formal testing of Argyll & Bute Council's Aids to Navigation (AtoN) will be part of the next external audit. It is anticipated that the Authority will meet the standard laid down by the International Association of Marine Aids to Navigation and Lighthouse Authorities (IALA) which is monitored by the Northern Lighthouse Board in its role as the General Lighthouse Authority (GLA). In terms of the types of AtoN the Authority managed, these include Category 2 and 3 aids, but no Category 1. The current availability statistics and target measures are shown below:

- Category 2. An aid to navigation that is considered by the GLA to be of navigational significance. It includes lighted aids to navigation and racons that mark secondary routes and those used to supplement the marking of primary routes. Target availability for Category 2 is 99.00%. Argyll and Bute Council achieved 99.83% as a rolling three-year average.
- Category 3. An aid to navigation that is considered by the GLA to be of less navigational significance than Category 1 and 2. Target availability for Category 3 is 97.00%. Argyll and Bute Council achieved 100% as a rolling three-year average.

This measure is being met and exceeded.

3 Delivery Plan and Activities

This section provides a generalised plan for the Designated Person; this plan can be adapted to any developing needs of the Authority. Target activity delivery dates are shown below:

- Designated Person audit schedule:
 - o September 2021: Dunoon Pier, Helensburgh Pier, Kilcreggan Pier.
 - September 2022: Rothesay, Port Askig, Port Charlotte Pier,
 Bruichladdich Pier.
 September 2023: Oban, Craignure, Fionnphort,
 Iona ferry slip, Bunessan.
 September 2024: Campbeltown,
 Carradale Harbour, West Loch Tarbert Pier.
- Annual Board presentation: March Harbour Board
- Designated Person half yearly Board report: January and July

4 Designated Person Summary

As a high-level summary, based on the evidence from internal and external PMSC audits, at this time ABPmer as the Designated Person, cannot provide assurance that the Council is compliant with the requirements of the Code. This statement is based primarily on previous audit outputs and the Authority's publications.

At this time, it is recommended that the Council write to the MCA by the 31 March 2021 confirming the measures that meet the Code's requirements, with a short commentary on the progress made towards meeting the remainder.

A detailed assessment of the Authority's performance will be provided following the first external audit scheduled for September 2021. These audits will be reported to the Harbour Board and Duty Holder along with progress made towards full compliance with the Code.

5 References

Argyll and Bute Council, 2017. 'Internal Audit Report' (Unpublished). July 2017

DfT, 2016. Port Marine Safety Code. Department for Transport (DfT) / Maritime and Coastguard Agency (MCA), November 2016.

DfT, 2018. A Guide to Good Practice on Port Marine Operations Prepared in conjunction with the Port Marine Safety Code 2016. Department for Transport (DfT) / Maritime and Coastguard Agency (MCA), February 2018.

Marico Marine (MM), 2018a. PMSC Audit 2018-Campbeltown. Report Number: 14UK1046-2018-09-1. 05 November 2018

Marico Marine (MM), 2018b. PMSC Audit 2018-Oban. Report Number: 4UK1046-2018-09-2. 05 November 2018

Marico Marine (MM), 2018c. PMSC Audit 2018-Piers. Report Number: 14UK1046-2018-09-3. 05 November 2018

6 Abbreviations/Acronyms

AtoN Aids to Navigation
Code Port Marine Safety Code
DfT Department for Transport
GLA General Lighthouse Authorities

GtGP Guide to Good Practice

IALA International Association of Marine Aids to Navigation and Lighthouse Authorities

IMO International Maritime Organization

MarNIS Maritime Navigation and Information Services

MCA Maritime and Coastguard Agency
MSMS Marine Safety Management System

PMSC Port Marine Safety Code

UK United Kingdom

Cardinal points/directions are used unless otherwise stated.

SI units are used unless otherwise stated.

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APPENDIX B

REVISED MARINE SAFETY PLAN 2021 to 2023



Marine Safety Plan 2021 - 2023



Approved by the Harbour Board: Date

1. Introduction

Argyll & Bute Council own and manage a number of ports and harbours and as a Statutory Harbour Authority (SHA) has responsibilities and duties under health and safety, environmental and maritime legislation and guidance.

The Port Marine Safety Code (PMSC) is published by the Department for Transport and sets out a national standard for port marine safety. The Code applies to all Harbour Authorities and other marine facilities, berth owners and terminals operators in the UK.

As part of its compliance with the requirements of the PMSC, Argyll & Bute Council is publishing the following 'Safety Plan for Marine Operations' for a period of three years, covering 2021 to 2023. This Marine Safety Plan is one component of a comprehensive (strategic level) Marine Safety Management System (MSMS) and serves to support the continuing improvement of marine safety performance.

This Marine Safety Plan commits Argyll & Bute Council to undertaking the proper management and regulation of marine operations within the scope of its powers and authority, and in line with its stated marine policies.

2. Marine Policies

Argyll & Bute Council has several policies in support of the management and regulation of marine operations. These strategic policies are embedded in the MSMS and are approved by the Harbour Board and the Duty Holder under the PMSC. These are:

- Management of Navigational Safety Policy
- Enforcement and Prosecution Policy
- Safety Planning Policy
- Risk Assessment Policy
- Pilotage Policy
- Hydrographic Policy
- Environment Policy
- Training Policy
- Consultation Policy

3. The Management of Marine Operations

A comprehensive overview of Argyll & Bute Council's structure, management, and documentation is maintained in the MSMS which supports the delivery of this Plan. External audits of the MSMS are undertaken on an annual basis, in the form of a rolling programme across the Council's ports and harbours.

Argyll & Bute Council is committed to ensuring a positive safety culture and to enhancing its risk-based MSMS. All locations consistently and proactively review their risk assessments for all identified marine hazards and when required, identify control measures to mitigate those risks to an acceptable level of ALARP (As Low As Reasonably Practicable).

Argyll & Bute Council has responsibilities to provide vessel traffic management and, as far as its powers allow, to facilitate the safe transit of vessels using its ports and harbours.

4. Plan Period

This plan covers the period 01 January 2021 to 31 December 2023.

5.0 Management Objectives for the Safety Plan for Marine Operations

Argyll & Bute Council has split its objectives into two sets, the first addresses 'Standing Objectives' the second set addresses 'Period Objectives'.

5.1 Standing Objectives

The objectives support the ongoing improvement plan for Argyll & Bute Council Ports and Harbours. This plan is owned by the Marine Operations Manager, on behalf of the Duty Holder, and aims to address high level improvement targets which will benefit all port and harbour locations and fulfils the requirement of the PMSC for the Duty Holder to maintain a 'Marine Safety Plan'.

| Number | Provision / Activity | Objective | Measure |
|--------|----------------------|--|---|
| 1 | Duty Holder | Duty Holders to have received training on their role and responsibility under the Code in the last three years | 100% of Duty Holders trained |
| | | Duty Holders to have undertaken an operational tour of a Council Port or Harbour in the last three years | 100% of Duty Holders undertaken an awareness tour |
| 2 | Designated Person | External Audit completed at one Port or Harbour per year | Annual |
| | | Report to the Duty Holder at least once per year | Annual |
| 3 | Legislation | Review legal duties and powers at least once every three years | Three years |
| 4 | Duties and Powers | MAIB Reportable Incidents: make all reports to the MAIB within 24 hrs, with investigation followed up. | 24 hrs initial report, investigation sent at incident close |

| Number | Provision / Activity | Objective | Measure |
|--------|----------------------|--|--|
| | | Incident investigation: close out all incidents on MarNIS in accordance with defined procedures and closed out within an agreed timeframe. | Close out Incidents on according to nature and severity of Incident. 1 week for Minor Incidents 1 month for more serious Incidents which may involve other Parties |
| | | Hydrographic Survey set out in a survey plan | Surveys conducted to planned dates |
| | | Hydrographic Survey publish within target timescale | Within one month of survey date |
| 5 | Risk Assessment | All Marine Risk Assessments to be indate | 100% in-date |
| 6 | MSMS | The Marine Management Team will undertake a formal review of all marine policies on a three-yearly basis | Three years |
| Ü | WSWS | The Marine Safety Management System will be reviewed annually (or following any significant industry changes) | Annual |
| 7 | Review and Audit | Review SMS on an annual basis. Complete internal audits to the three-yearly schedule | Complete scheduled Review of SMS in accordance with timeframe as stated in Section 14.7 of SMS |
| 8 | Competence | Ensure staff with marine safety responsibilities are trained to undertake their duties | 100% of mandatory training completed |
| | | Publish a three yearly 'Marine Safety Plan' (this plan) | Published and in-date |
| 9 | Plan | Publish an assessment of the organisation's performance against the last period plan | Published review |

| Number | Provision / Activity | Objective | Measure |
|--------|----------------------|---|---|
| 10 | Aids to Navigation | Aids to Navigation: Three-year performance meets or exceed IALA performance threshold | Cat 1 = 99.9% Cat 2 = 99.0% Cat 3 = 97.0% |

Period Objectives

The Council operates 39 ports and harbours located throughout Argyll and Bute. Specific improvements are identified within the plan period and laid out in the table below. Where the improvement relates to one location, this is denoted in brackets.

| Number | Provision / Activity | Objective | Measure |
|--------|--|--|---|
| а | Vessel Traffic Management (all SHAs) | Carry out a Formal Risk Assessment of LPS in line with MGN 401 | At each port, by 2023 |
| b | Pilotage service (Campbeltown) | Review the Pilotage Directions | Re-issue within plan period |
| С | Liaison and consultation with stakeholders (all SHAs) | Ensure good lines of communication are in place on marine safety matters for new and existing activities with Harbour Users Groups. | Each port to establish consultation forum / User Groups |
| d | Training | Review training needs for all staff associated with Marine Operations to ensure staff with marine safety responsibilities are trained to undertake their duties, identify mandatory training | Create a Training Matrix |
| e | Emergency plan | Establish an exercise plan. Conduct real time and table top exercises for emergencies | Establish a plan |

| Number | Provision / Activity | Objective | Measure |
|--------|--|--|--|
| f | New Installations Infrastructure Replacement (Fionnphort & Rothesay) | Oversee installation of a new Breakwater and Ferry Berth at Fionnphort and replacement of Rothesay Outer Harbour Pontoons | Risk assessed infrastructure development |